



EQUAL OPPORTUNITIES APPLICATION FOR STAFF APPOINTMENTS AT THE COLLEGE

The College is committed to a policy of equality of opportunity and aims to provide a working and learning environment which is free from unfair discrimination and will enable staff and students to fulfil their personal potential. The College aims to ensure that no individual is unjustifiably discriminated against on the basis of gender or marital status, race, ethnic or national origin, disability, religious beliefs, sexual orientation, age, family circumstance or other irrelevant distinction.

Data Protection Act 1998: The information is requested to enable the College to monitor its employment decisions and meet statutory obligations.

In order to monitor the effectiveness of our policies and procedures and how well we meet our legal requirements all applicants are requested to complete this form. The information you provide will be treated as **STRICTLY CONFIDENTIAL** and will be used only for **EQUAL OPPORTUNITIES** purposes. It **WILL NOT** be taken into consideration for short listing or interviewing purposes. If you are appointed the information will then be transferred to your personnel record to enable the College to meet its monitoring requirements. The information **WILL NOT** be considered relevant or disclosed in consideration for salary progression, promotion, or training and development.

Please complete in block capitals and tick the boxes which most closely relate to you

Application for the position of: _____	Ref: _____

Date: _____	

Title _____	Surname: _____	First Names: _____

Date of Birth: _____	(dd/mm/yy)	Age: _____

Sex:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
-------------	------	--------------------------	--------	--------------------------

Ethnic Origin: (Please indicate)				
ASIAN OR ASIAN BRITISH	BLACK OR BLACK BRITISH	CHINESE OR OTHER ETHNIC GROUP	MIXED	WHITE
Indian	Caribbean	Chinese	White and Black Caribbean	British
Pakistani	African	Any other	White and Black African	Irish
Bangladeshi	Any other black background		White and Asian	Any other white background
Any other Asian background			Any other mixed background	

Nationality:

Disability:

The College welcomes applications from people with disabilities and aims to be supportive in their employment. We will be pleased to consider any special requirements, reasonable resources or facilities when applying to or working for the College.

Are you disabled? Yes No

If yes, please give RDP number and date of expiry

(Under the Disability Discrimination Act (DDA) a disability is defined as physical, sensory or mental impairment which has, or had, a substantial and long-term adverse effect on a person's ability to carry out normal day to day activities)

Please indicate on the application form, if one is provided for this post, or separately, details of any special needs you may have in taking up the post for which you are applying.

Marital Status:

It is unlawful to discriminate against married persons in employment. Although marital status is not defined within the Sex Discrimination Act, the College has been advised to collect and analyse data on marital status as a check to ensure that it is operating within the law.

Are you married? Not married?
('not married' includes single, widowed and divorced)

Civil Partnership?

Carers and Single Parents:

To assist the College to monitor whether carers and single parents are treated no less favourably

Are you living with Your partner? Dependent child/children?
Other dependents?

Signed _____ Date _____

Thank you for your help in completing this form. Please return it with your application

Office use only: shortlisted interviewed appointed